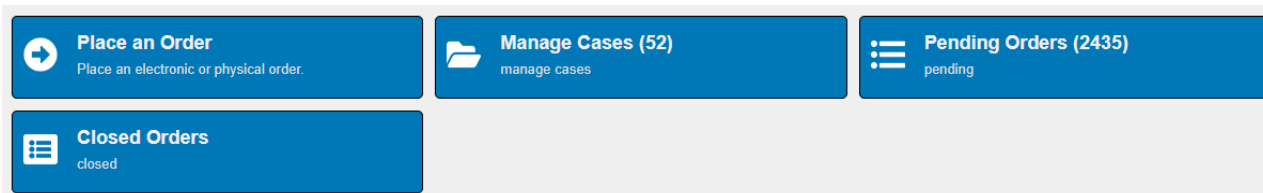


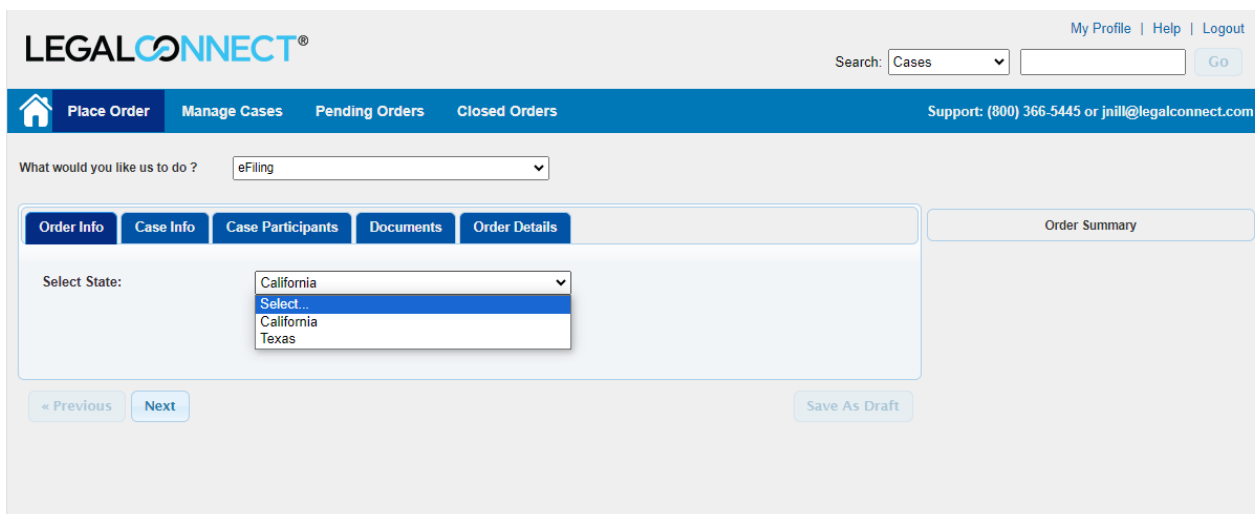
**LegalConnect offers eFiling in all 254 Texas Courts.** On the provided login page, type in your email, password and click on the “Login” button. Please note: We recommend using any modern browser for the best experience.

Once in the LegalConnect portal, complete the following:

1. Click on “Place an Order” once you log into the customer portal.



2. Select “eFiling” under “What would you like to do?”, then select “Texas” under “Select State”.



### 3. Select a County and Filing Type, then click “Next”.

LEGALCONNECT®

My Profile | Help | Logout

Search: Cases  Go

Place Order Manage Cases Pending Orders Closed Orders Support: (800) 366-5445 or jnill@legalconnect.com

What would you like us to do ? eFiling

Order Info Case Info Case Participants Documents Court Fees Order Details Order Summary

Select State: Texas

Select County: El Paso

Select Filing Type: ☐ Subsequent Filing ☒ Case Initiation

Serve after filing: ☐ Yes ☒ No

« Previous Next Save As Draft

### 4. On the “Case Info” tab, enter the Case Title, Case Category, Case Type and Jurisdiction for your case.

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Search: Cases  Go

Place Order Manage Cases Pending Orders Closed Orders Support: (800) 366-5445 or jnill@legalconnect.com

What would you like us to do ? eFiling

Order Info Case Info Case Participants Documents Court Fees Order Details Order Summary

Case Title: Walmart vs Smith

Case Category: Civil - Contract

Case Type: Debt/Contract - Debt Collection

Court Jurisdiction: El Paso County - District Clerk

« Previous Next Save As Draft

Order Summary

eFiling (New Case)

State: Texas  
County: El Paso

5. Add Case Participants to your filing by clicking on “Add Party” and “Add Attorney”. The system will validate and ensure your filing contains all parties required by the court.

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Search: Cases

[Place Order](#) [Manage Cases](#) [Pending Orders](#) [Closed Orders](#) Support: (800) 366-5445 or jnill@legalconnect.com

What would you like us to do?

[Order Info](#) [Case Info](#) [Case Participants](#) [Documents](#) [Court Fees](#) [Order Details](#)

[Add Party](#) [Add Attorney](#)

Name	Role	Email	Action
Walmart, Inc	Plaintiff		
Smith, John	Defendant		
Attorney, New	Attorney	attorney@name.com	

Show  entries | 3 participants in this case. First Previous 1 Next Last

[Order Summary](#)

**eFiling (New Case)**

State: Texas  
County: El Paso

Case Info:  
Case Category: Civil - Contract  
Case Type: Debt/Contract - Debt Collection  
Jurisdiction: El Paso County - District Clerk

« Previous Next

Add Party

Type: ☒ Organization ☐ Person

Role:

Type:

Name:

Remaining Characters: 68

☐ Has Alternate Names

Please ensure party information matches the Complaint. Examples:  
"John Doe, an Individual" or "Acme Company, a California Corporation"

6. Attach your supporting documents to the filing. You may search by document type, or select “Pick from list” to view available documents. You may also be asked for additional document information if required by the court.

**LEGALCONNECT®** My Profile | Help | Logout

Search: Cases  Go

Place Order Manage Cases Pending Orders Closed Orders Support: (800) 366-5445 or jnill@legalconnect.com

What would you like us to do? eFiling

**Order Info** Case Info Case Participants Documents Court Fees Order Details

1. Select Document Type ☒ Contains ☐ Starts With

Search for a Document Type or, [Pick from list](#)

2. Upload File [Upload from Computer](#)

**Documents To Be Filed**

[Petition \(M2TestDoc1.pdf\)](#) Lead Document COMPLETE

FILED ON BEHALF OF \* REFERS TO \*

Plaintiff: Walmart, Inc. Defendant: John Smith

FILED BY REPRESENTATION \*

New Attorney

☒ Lead Document

Please review all document details prior to submission. To prevent rejection, please ensure that all documents are text searchable.

« Previous Next Save As Draft

**Order Summary**

eFiling (New Case)

State: Texas  
County: El Paso

**Case Info:**  
Case Category: Civil - Contract  
Case Type: Debt/Contract - Debt Collection  
Jurisdiction: El Paso County - District Clerk

**Case Participants:**  
Walmart, Inc. Plaintiff  
Smith, John, Defendant  
Attorney, New, Attorney

7. A summary will be generated to provide you with the “Total Estimated Court Fees” based on the type of documents you selected.

**LEGALCONNECT®** My Profile | Help | Logout

Search: Cases  Go

Place Order Manage Cases Pending Orders Closed Orders Support: (800) 366-5445 or jnill@legalconnect.com

What would you like us to do? eFiling

**Order Info** Case Info Case Participants Documents Court Fees Order Details

**Court Fees:**

Document	Fee Name	Parties	Fee
Petition	Petition (Case Initiation) - \$0.00	1	\$0.00

[Add Additional Fee](#)

Court Case Fee: \$350.00  
Total Estimated Court Fees: \$350.00

Please verify all applicable fees are selected. If the correct fees are not listed above, the court may reject the filing.

Authorize Rapid Legal to pay court fees: ☐ Yes ☐ Submit as Fee Waiver

« Previous Next Save As Draft

**Order Summary**

eFiling (New Case)

State: Texas  
County: El Paso

**Case Info:**  
Case Category: Civil - Contract  
Case Type: Debt/Contract - Debt Collection  
Jurisdiction: El Paso County - District Clerk

**Case Participants:**  
Walmart, Inc. Plaintiff  
Smith, John, Defendant  
Attorney, New, Attorney

**Document(s):**  
Petition

- Review your order details, provide special instructions to the clerk and select who you want to notify about this order. Click “Submit” to complete your order.

[My Profile](#) | [Help](#) | [Logout](#)

Search:

[Place Order](#)
[Manage Cases](#)
[Pending Orders](#)
[Closed Orders](#)

Support: (800) 366-5445 or [jnill@legalconnect.com](mailto:jnill@legalconnect.com)

What would you like us to do ?

[Order Info](#)
[Case Info](#)
[Case Participants](#)
[Documents](#)
[Court Fees](#)
[Order Details](#)

Your document(s) will be scheduled for Clerk review within 24 hours.

☒ eFile by Today 11:50 PM for \$7.50 (Court eFiling) \*

\* Prices listed and service times displayed are only an estimate based on the information provided.  
If you need your order processed sooner than the times listed above, please call us at (800) 366-5445.

Special Instructions to the Court Clerk:

Notifications: Check box of person(s) you would like to notify of status updates.

☒ Michael Jones

By submitting this order, it is understood and agreed that you are authorizing Rapid Legal Inc. to ACH debit the bank account or charge the credit card on file for the total amount of fees charged by Rapid Legal (including any statutory court or witness fees).

Pursuant to CRC 2.251(b)(1)(C), by submitting this electronic filing order it is understood and agreed that you consent to receive electronic service at the electronic service address provided. [Click here](#) to view our updated Terms of Service.

Order Summary

eFiling (New Case)

State: Texas  
County: El Paso

Case Info:  
Case Category: Civil - Contract  
Case Type: Debt/Contract - Debt Collection  
Jurisdiction: El Paso County - District Clerk

Case Participants:  
Walmart, Inc, Plaintiff  
Smith, John, Defendant  
Attorney, New, Attorney

Document(s):  
Petition

Estimated Court Fees:  
Total fees: \$350.00

[Order Info](#)
[Case Info](#)
[Case Participants](#)
[Documents](#)
[Court Fees](#)
[Order Details](#)

### Thank you for your order(s)

Your order number(s): **2131774**

You can print the Order Confirmation and/or Routing Pages by clicking the appropriate Print button.

If you would like further assistance, please contact our Customer Support at (800) 366-5445 Monday - Friday between the hours of 8:00 AM – 5:30 PM Pacific.

### Frequently Asked Questions

#### **1. What filing types are supported?**

Both case initiation and subsequent filings are available.

#### **2. What case categories are available?**

Texas eFilings will support the following categories (varies by county):

- Appellate
- Civil
  - All Other Civil Cases
  - Contract
  - Employment
  - Injury or Damage
  - Other Civil
  - Real Property
  - Related to Criminal Matters
  - Tax
- Criminal
  - Felony
  - Juvenile
  - Misdemeanor
- Family
  - Family - Child Relationship
  - Family - Judgment Actions
  - Family - Marriage Relationship
  - Family - Other Family Law
  - Family - Parent Child Relationship
  - Family - Post Judgment Actions
  - Family - Title IV-D (OAG Use Only)
- Felony Bond Forfeiture
- Misdemeanor Bond Forfeiture
- Multi-District Litigation (MDL)
- Probate
  - Guardianship
  - Other
  - Title IV-D (OAG Use Only)

### 3. Which courts are supported?

eFiling is available in all Texas counties.

### 4. Will Texas be available on the Partner API?

Yes. All new states will be available for electronic filings through the Partner API.

### 5. Will Expert Review be offered?

No. Expert Review will only be available for California courts initially.

### 6. Can Service Providers set a separate eFiling price for Texas?

Yes. SPs may set separate prices for each eFiling state. SPs must add a unique pricing item and use the **"eFiling: Texas"** Price Zone. Additional states will be added to this list as they are released.

The screenshot shows a web form for configuring a pricing item. At the top, a header bar displays '40370:150', 'Court eFiling: Texas', '10.50', '0.00', 'Yes', and 'Active'. Below this, the form is organized into sections:

- Status:** Active, with a link to 'Click to De-activate'.
- Base Price?:** A checkbox is checked. To its right are two unchecked checkboxes: 'Is applied to Vendor?' and 'Used with Retainer?'.
- Code: \*** Text input field containing '40370:150'.
- Pricing Name: \*** Text input field containing 'Court eFiling: Texas'.
- Price: \*** Text input field containing '10.50'.
- Affiliate Price:** A checkbox labeled 'Enable' is unchecked, followed by a text input field containing '0.00'.
- Description:** Text input field containing 'Court eFiling: Texas'.
- Price Zone:** A dropdown menu with 'eFiling: Texas' selected. A red arrow points to this dropdown.
- Job Size:** A dropdown menu with 'N/A' selected.
- Service Level:** A dropdown menu with 'Court eFiling' selected.
- Created Date:** 9/29/2023 10:28:54 AM
- Modified Date:** 9/29/2023 10:31:22 AM
- Modified By:** System Administrator
- QuickBooks Online:** A status indicator shows 'Not Updated'. Below it, a message states: 'This item has an id of 171 in QuickBooks and Sync Token is 0'. A link 'View in QuickBooks | Update' is provided.

At the bottom of the form, there are four buttons: 'Save', 'Cancel', 'Duplicate', and 'Delete'.

## 7. Can Service Providers set separate physical product prices for non-CA states?

Yes. SPs may create a new price zone and unique physical product pricing items for any state, including Texas.

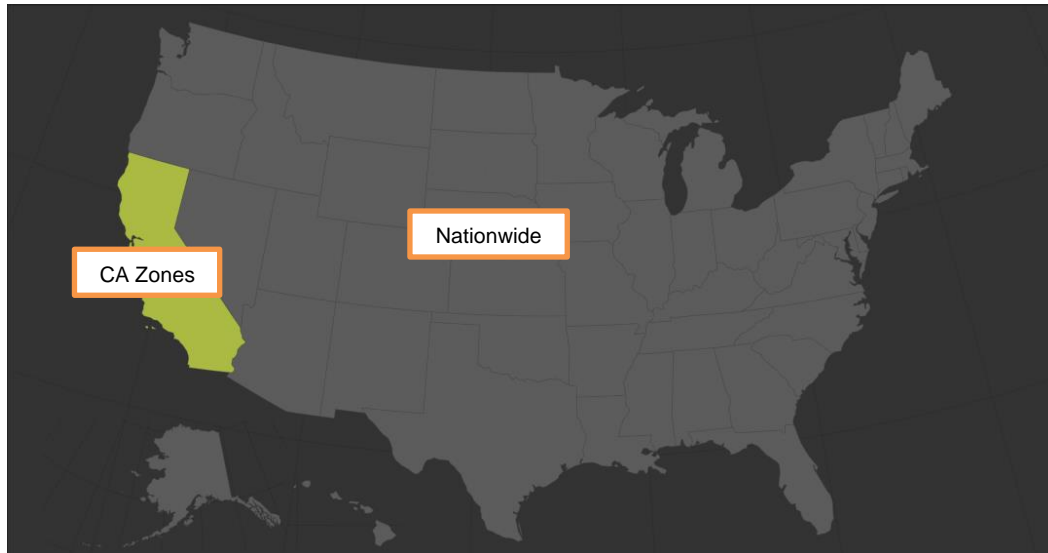
Since most SPs already use a “Nationwide” price zone for non-CA orders, the following steps must be taken:

1. Remove “TX” from the Nationwide price zone.
2. Create a new Texas price zone.
3. Create new pricing items for each physical service desired using the “Texas” price zone.

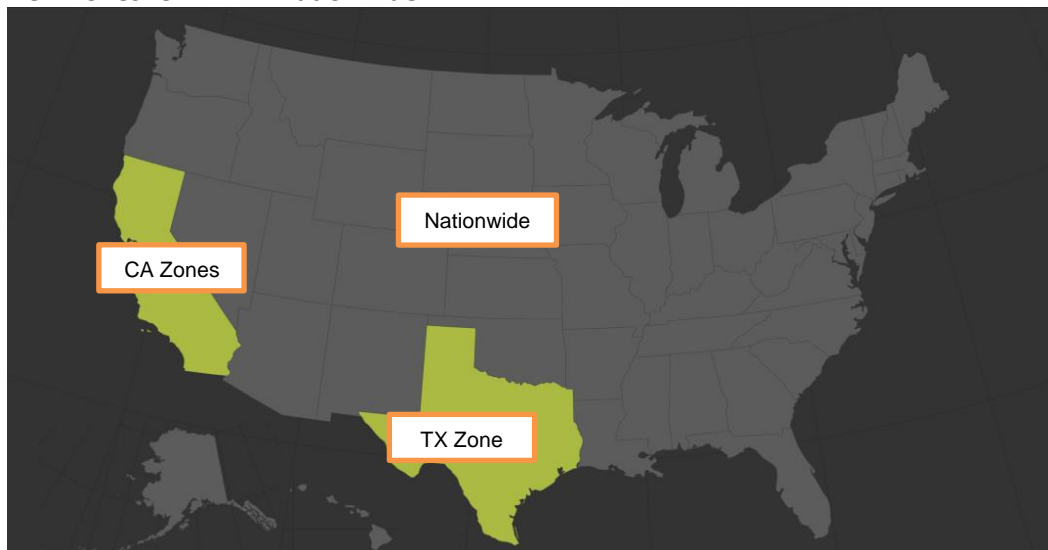
Total Areas: 17						
Name	States	Time To Deliver	Pricing Zone	Affiliates	Status	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	All ▾	Active ▾	
CA North Suburban	CA	240 Minutes	Suburban Area	No	Active	
CA Bay Remote	CA	240 Minutes	Remote Area	Yes	Active	
CA Coast Remote	CA	240 Minutes	Remote Area	No	Active	
Nationwide	UT, WI, NC, AS, MA, MI, TN, NH, AK, OK, KY, CO, NV, SD, PA, WV, GA, RI, IN, DC, MD, OR, CT, AR, MN, AL, ID, NM, ND, ME, IL, MO, SC, DE, FL, WY, HI, OH, NE, VT, NY, MS, NJ, IA, KS, LA, WA, AZ, MT, VA	420 Minutes	Nationwide Area	Yes	Active	
CA South Suburban	CA	240 Minutes	Suburban Area	No	Active	
CA Bay Urban	CA	240 Minutes	Urban Area	No	Active	
CA Central Remote	CA	240 Minutes	Remote Area	No	Active	
CA South Suburban	CA	240 Minutes	Suburban Area	Yes	Active	
CA South Suburban	CA	240 Minutes	Suburban Area	No	Active	
CA North Urban	CA	240 Minutes	Urban Area	Yes	Active	
CA Bay Suburban	CA	240 Minutes	Suburban Area	No	Active	
CA Coast Suburban	CA	240 Minutes	Suburban Area	No	Active	
CA South Remote	CA	240 Minutes	Remote Area	No	Active	
CA North Remote	CA	240 Minutes	Remote Area	No	Active	
CA Central Suburban	CA	240 Minutes	Suburban Area	No	Active	
Show 15 ▾ entries    Showing 1 to 15 of 17 entries <div>             First   Previous   1   2   Next   Last           </div>						



### Current Zones: CA + Nationwide



### New Zones: CA + TX + Nationwide



### 8. Will a *Service Provider's* customers be able to file and serve in Texas?

A Service Provider's customers will be able to submit file *and* serve orders in Texas, if that Service Provider supports the state for both.